

Programs Intern (Mandatory Internship) (m/w/d)

Employer: MIND Foundation gGmbH,

Location: Berlin office

Focus: Learning program evaluation and educational quality assurance through supervised practice

Type: Unpaid mandatory internship required by your Studien-/Prüfungsordnung (Pflichtpraktikum, section 22(1) sentence 2 no. 1 MiLoG)

Duration: The period your Studien- or Prüfungsordnung requires, in full. Because of our supervision capacity, we can only host placements where that period is at least six months. We neither shorten nor extend placements beyond what your study regulations mandate.

Working hours: As prescribed by your Studien- or Prüfungsordnung. If your regulations set no figure, we agree the schedule with you in the Praktikumsvertrag.

Supervisor: Lea Gottreich-Horvath

Start: by arrangement.

Role overview

As a Programs Intern you learn how MIND designs, delivers, and evaluates its educational programs, with a primary focus on the Augmented Psychotherapy Training (APT). The placement is built around a single defined learning project agreed with your supervisor at the start and reviewed at the end. Your own study objectives and the requirements of your Prüfungsordnung set the frame.

This is a learning placement. You are not a substitute for paid staff, you do not carry operational responsibility for running programs, and no task is assigned to you because it needs doing rather than because it teaches you something.

Your learning project

At the start of the placement you and your supervisor define one project with a clear educational purpose and a written scope. Examples from previous placements:

A structured review of evaluation instruments used in comparable training programs, with a written comparison against the ones MIND uses.

A supervised secondary analysis of an existing anonymized feedback dataset, including a written interpretation of what the data can and cannot show.

A methodological write-up of how outcome measurement in psychotherapy training is designed, applied to one APT module.

The output is a written piece of academic work you can use in your own reflection or report. It is reviewed by your supervisor and does not enter program operations as a deliverable.

What you will observe and practice

How educational programs are evaluated: you sit in on evaluation planning, review completed instruments with your supervisor, and practise the underlying methods on the material of your learning project.

How a program is coordinated end to end: you observe the coordination cycle and the participant journey to understand what quality standards mean in practice.

How program materials and learning formats are developed and iterated: you attend the relevant working sessions and produce a critique or proposal that staff discuss with you.

How MIND Foundation works as an organization beyond the programs: you join public and member events so you understand the institutional context your learning project sits in.

An introduction to the digital tools that support educational delivery (e.g. HubSpot, Asana), so you understand the systems behind the programs. You are not assigned build, automation, or data entry work in these systems.

Supervision and learning environment

Your supervisor, who agrees to your learning project, reviews your work and holds regular one on one sessions with you.

Every task is assigned for its educational value and is reviewed. Nothing is owned independently.

You take part in team meetings as part of your learning.

At the end you receive a qualified Praktikumszeugnis and any documentation your university requires.

Requirements

You are enrolled at a university for the entire duration of the internship and remain enrolled throughout.

The internship is a compulsory placement required by your Studien- or Prüfungsordnung. You must provide a written excerpt of that requirement, together with confirmation of enrolment, before you start.

The placement runs for the period your study regulations require and ends when that period ends. We do not extend beyond it.

Your study regulations must require a placement of at least six months. The placement runs for exactly the period they mandate and ends when that period ends, we neither shorten it nor extend it, and we do not add unpaid time beyond what your regulations require.

Working proficiency in English; German is a plus.

Terms

A written Praktikumsvertrag is concluded before the start, setting out the learning objectives, the supervisor, the duration, and the working hours.

The internship is unpaid. This follows from section 22(1) sentence 2 no. 1 MiLoG, which exempts internships mandated by study regulations from the statutory minimum wage. Voluntary internships are not offered under these terms.

You are covered by statutory accident insurance (gesetzliche Unfallversicherung) for the duration of the placement.

Your working time is recorded.

MIND Foundation gGmbH is an equal opportunity employer. We welcome applications regardless of gender, origin, religion, disability, age, or sexual identity.

How we handle your application data is set out in our privacy notice: <https://www.mind-foundation.org/privacy-policy>